

Northeastern York County Sewer Authority

October 23, 2023

The Northeastern York County Sewer Authority met on Monday, October 23, beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members and others in attendance were:

Mt. Wolf Borough

Patti Fisher
Anya Barlett

Manchester Borough

Dale Benedick (Absent)
Judy Hilliard

East Manchester Township

Tyler Kramlick
John Nace, Jr.

Engineer: Chris Toms of CS Davidson, Inc.

Solicitor: Peter Ruth of Stock & Leader

Operations Manager: Pat Poet

Recording Secretary: Desiree Boorujy

Visitors/Employees: Dean Kohr and Employees Peter Nestlerode and Tessa Starkes

The meeting was called to order at 7:00 PM by John Nace.

Agenda

A Kramlick/Barlett motion was made to approve the agenda with the following amendments: Under the Operations Report/Administration change the subject of Letter E to “Rotator Assembly Purchase (Action)” and Letter F to “Trailer Quote (Action)”. The motion passed unanimously.

Minutes

A Fisher/Barlett motion was made to approve the minutes from September 25, 2023, and the motion passed unanimously.

Correspondence/Visitors

No comments from visitors.

Operations Report/Administration

The Operations Report was reviewed.

Sludge Testing – Pat shared that the sludge test for the Mount Wolf plant is underway and that results should be received soon. The results will be shared with the DEP and Springettsbury Township. The township requires sludge test results prior to approving the annual Generator Permit that allows us to haul biosolids to their plant if necessary.

Ida Grant – The Authority received \$7,282.95 for the remaining 10% of this grant, which was unexpected. These funds will be moved to the BRIF.

Maintenance Report – Pete reviewed the maintenance report, which included multiple repairs at the Mt. Wolf plant. A UV light sensor was also replaced in the UV Disinfection building at the Mt. Wolf plant. The plant staff has begun fall maintenance of generators, pumps, blowers, and other equipment.

Envirep Quote – A Kramlick/Hilliard motion was made to approve the purchase of a Rotator Assembly Kit in the amount of \$10,130.65. The motion passed unanimously. This kit will serve as spare if/when problems arise at the 3 pump stations that have Gorman Rupp pumps. The purchase will come out of the Mt Wolf plant repairs/maintenance expense account.

Flusher Truck – The Municibid auction ended on October 13 with the highest bid being \$15,000. A minor repair was done to the truck before the highest bidder would take the vehicle. We are hoping to receive payment soon so the truck can be picked up, but the buyer seems skeptical after seeing the truck in person. Desiree is working with Municibid to complete the purchase. The monies will be deposited to the PLGIT account.

Flusher Trailer - GapVax has provided a quote for a new flusher trailer in the amount of \$83,122.40. Because GapVax is a member of Costars, no other quotes are required before purchasing. If it isn't feasible to pay for the flusher trailer out of the Truist operations account, the funds from the sale of the flusher truck can be transferred from PLGIT to operations account. A Kramlick/Fisher motion was made to approve the purchase of the flusher trailer, and the motion passed unanimously.

Inspections - Desiree provided an update regarding the inspections for illegal connections. Out of 142 inspections so far in October, four illegal connections have been discovered. Atty Ruth has sent letters to those who have not responded to communications sent from our office and has received positive responses from all but one on York Street in Saginaw. Atty Ruth will file a non-criminal citation with the local magistrate's office for that property owner.

Beshore & Koller – Desiree reported that the illegal connections inspections led to the discovery that we've been billing Beshore & Koller for a couple of addresses that no longer exist: 256 S Main St and 4370 N. George – Apartment. The customer has asked for credit for sewer charges. A Kramlick/Barlett motion was made to credit \$540 (one year's worth of service) to the account for 256 S Main Street and to give Desiree the authority to provide a credit for the same amount, depending on what is found in her ongoing investigation of 4360 N. George – Apartment. The motion passed unanimously.

Solicitor's Report

EnviroTrac Invoice – Atty Ruth is still working on resolving the issue of this unpaid invoice.

Record Club of America Lines – Both Atty Ruth and Chris Toms have been working with the owner as needed. Per Chris, Pete Nestlerode will send pictures of the lines to the owner to assist in the investigation.

RES Agreement – A Kramlick/Fisher motion was made to approve this agreement, and the motion passed unanimously. This agreement allows RES to utilize a portion of land at the Authority’s farm for storage of equipment and supplies.

Engineer’s Report

General Operations

Effluent Line Abandonment – CSD is finalizing bid specification with an anticipated award at the Authority’s December meeting. Kinsley has invoiced the Authority on October 10 for the work. Because the payment can be reimbursed with grants funds, the Authority will hold the payment until Chris has determined the reimbursement process.

Sheetz – Chris recommends approval of this project pending posting of security and solicitor review of the sewer easement agreement.

Newberry Township Rates – Chris revised the calculations using actual audited costs from 2021 and 2022 and projected costs for 2023. Based on these calculations, the rate will increase to \$4.32/1000 gallons from the previous rate of \$4.02/1000 gallons.

Treasurer’s Report

Requisitions: A Fisher/Hilliard motion was made to approve Requisition 2023-21 to CS Davidson for the Area 2 Sewers - Preliminary Design. A Fisher/Barlett motion was made to approve Requisition 2023-22 to CS Davidson for LSA Grant – Effluent Line. Both motions passed unanimously.

Payment of Invoices – A Hilliard/Kramlick motion was made to approve the invoices as presented. The motion passed unanimously.

With nothing more to discuss, John Nace declared the meeting adjourned at 7:58 PM.

BUDGET MEETING – Monday, October 30, 2023 at 6:00 PM

NEXT REGULAR MEETING – Monday, October 23, 2023 at 7:00 PM